

FOOD AND BEVERAGE SPONSOR AGREEMENT



Sponsor Name: _____

Sponsor Type (please check one): Food Beverage

Contact Name: _____ Phone: _____

Address: _____

Email: _____

Please specify the food sampling you will serve : _____

SPONSOR AGREES TO:

- Donate and serve a tasting portion of food or beverage for approximately 500 guests during Splash: Mardi Gras on Feb. 29, 2020 at the Oklahoma Aquarium. Food sponsors will also need to provide plates/plasticware.
- Arrive no later than 5:30 p.m. to set up station and be ready for guests by 6 p.m.
- Provide a minimum of one representative (and no more than four) from the hours of 6-10 p.m. (approximate end time) to serve guests and replenish food or beverages and supplies.
- Provide extension cords if electricity is needed.

OKLAHOMA AQUARIUM AGREES TO:

- Provide sponsor with recognition in publicity efforts, including advertising, social media, newsletters, website, and on-site signage.
- Provide sponsor with a six-foot table, a plain linen, and access to electricity if requested.
- Provide sponsor with a tax acknowledgement letter confirming the Oklahoma Aquarium's 501(c)(3) status upon receipt of a declaration of the value of the donated food or beverage.

ADDITIONAL TERMS:

- Sponsor agrees to abide by the rules and regulations as outlined by the event directors and shall in no way hold the Oklahoma Aquarium or its governing entities responsible for harm caused in any manner by the actions or omissions of others.
- Sponsor shall, no less than 10 days prior to the date of the event, provide the Oklahoma Aquarium with copies of any and all necessary licenses, permits, and approvals from any and all governing agencies, including the City of Jenks and the ABLE Commission, necessary for sponsor to fulfill its obligations under this agreement.
- Sponsor shall be responsible for and hold harmless and defend the Oklahoma Aquarium from any and all claims related, in any manner, to sponsor's supply, service, and distribution of its food and/or beverage at the event.
- The Oklahoma Aquarium reserves the right to choose where the sponsor will be located within the aquarium, but will make reasonable efforts to avoid placing the sponsor next to a participant with a competing or similar genre of product.
- Please complete and return contract by January 10, 2020 for inclusion on event poster and other major marketing materials.

Sponsor Representative Name (please print): _____

Signature: _____ Date: _____

Received by Oklahoma Aquarium Representative Name (please print): _____

Signature: _____ Date: _____

Please scan and submit completed forms to:

Dave Shirley | Splash 2020 Chair
okaquariumfoundation@gmail.com
cell: (918) 850-2716

